

**COUNCIL MINUTES OF
OCTOBER 13, 2016**

COUNCIL PRESENT: Mike Blake, Fred Sherburne, Mark Robichaud, Ron Apel, Sharon Grant, Marcia Delaware

STAFF PRESENT: Shelley Watson, Kim Hughes, Susan Page, Eric Campbell, Matt Connor, Rick Stocker

The Invocation was led by Kim Hughes followed by the Pledge of Allegiance.

I. PUBLIC HEARING

1. Ordinance C2016-8 Morrison Building Roof Repair

BE IT ORDAINED, that the Dexter Town Council hereby authorizes the Finance Officer to transfer up to \$12,236.00 from Account #G10-37300-00 General Fund to Account #E110-15-505-20 Building Repairs and Maintenance for the repair of the Morrison Memorial Building roof.

Marcia Delaware asked if the roof repair was completed and the reply was "yes" and that it came in under budget.

2. Order A2016-78 Application for Victualer's License from Frank and Melissa Reynolds dba Our "FAMB"ily Restaurant, 16 Russ Street

BE IT ORDERED, that the Dexter Town Council hereby approves the Victualer's License for Frank and Melissa Reynolds doing business as Our "FAMB"ily Restaurant, 16 Russ Street subject to the final inspection and approval from the State and local authorities.

NO COMMENT

3. Resolution B2016-04 State of Maine Community Development Block Grant Program

The Town of Dexter will hold a Public Hearing on Thursday, October 13, 2016, at 7:00 PM, at the Council Chambers, 23 Main Street to discuss an application being submitted to the State of Maine CDBG program for a

STATE OF MAINE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

The purpose of the request is to create employment opportunities and operating capital. Public comments will be solicited at this Hearing and will be submitted as part of the application's required documentation.

NO COMMENT

II. MINUTES

1. Approve/Amend Council Minutes of September 8, 2016

Motion: Fred Sherburne made a motion to approve the Minutes from September 8, 2016

Second: Ron Apel

Vote: Unanimous in favor, motion passes

2. Approve/Amend Council Minutes of September 20, 2016

Motion: Ron Apel made a motion to approve the Minutes from September 20, 2016

Second: Fred Sherburne

Vote: Unanimous in favor, motion passes

**COUNCIL MINUTES OF
OCTOBER 13, 2016**

III. NOMINATIONS, APPOINTMENTS, & ELECTIONS

1. Approve/Sign Election Warrant for November 8, 2016

Motion to Approve: Marcia Delaware

Second: Ron Apel

Vote: Unanimous in favor, motion passes

2. Order A2016-77 Nomination to Municipal Review Committee Board of Directors

BE IT ORDERED, that the Dexter Town Council hereby nominate _____
to the Municipal Review Committee Board of Directors.

Filed October 13, 2016

FRED SHERBURNE

No nominations, Order fails

IV. UNFINISHED BUSINESS

1. Manager's Report

Ms. Watson started by informing everyone that there was an issue with the tax bills for the commercial property valuations so she sent out a letter informing all the business owners and asking for their patience and understanding. The Assessor is currently working with Hamlin and Associates, the firm hired to do the revaluations, and they are inputting the new information. Once that process is complete, a comparison will be done and letters will be sent either with an abatement amount or with a confirmation that the new valuation is correct. A surprise party was held for **Steve Bailey** in honor of his 50 years of service to the Fire Department which is an amazing feat and it shows his dedication to the community and fellow volunteers. **Ms. Watson** reminded everyone that the Fire Department will hold an open house on Saturday from 12:00PM to 2:00PM. Also, this week at Ridgeview, the Fire Department has been teaching fire safety and have been handing out packets to the children. The roof on the Morrison Building is fixed and came in under budget. It is on the Agenda because the money was approved through an Emergency Ordinance so that the roof could be fixed before the cold weather comes in. It then needs to be approved through the regular Ordinance process so that it can be explained to the Auditor when the money is transferred. On a sad note, the pavilion at Crosby Park was torn down today and it was found that the timbers holding the roof were basically dust so it was a good thing that the project did not wait any longer. **Ms. Watson** reminded everyone to vote on November 8 and stated that there will be one newly elected Councilor being sworn in at the next meeting on November 10 since the unexpired term of **Alan Wintle** is being filled at the election. The three-year terms for the other Council positions will begin at the December meeting. **Ms. Watson** closed by reminding everyone that taxes are due tomorrow and thanked the Clerks who have been busy with tax collections and absentee voting in addition to their regular duties.

2. Departmental Reports

Marcia Delaware commented on all the donations that have come to the Town from so many different places. There was \$900 donated by the Crosby's for the gazebo, \$1,000 from Dunkin Donuts for the skating rink, money was donated by the Alford Foundation for the bench at the Golf Course, at the Library there was money and new computers, from the Plummer Foundation money was donated for the Fire Department, plus there has been free labor that has been donated to the Town. **Ms. Delaware** ended by saying she thought it was remarkable that so many generous donations are coming in at this time.

**COUNCIL MINUTES OF
OCTOBER 13, 2016**

3. Ordinance C2016-8 Morrison Building Roof Repair

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Filed October 13, 2016
RON APEL

Second: Mark Robichaud

Vote: Unanimous in favor, motion passes

4. Order A2017-78 Application for Victualer's License from Frank & Melissa Reynolds dba Our "FAMB"ly Restaurant, 16 Russ Street

BE IT ORDERED, that the Dexter Town Council hereby approves the Victualer's License for Frank and Melissa Reynolds doing business as Our "FAMB"ily Restaurant, 16 Russ Street subject to the final inspection and approval from the State and local authorities.

Filed October 13, 2016
MARK ROBICHAUD

Second: Marcia Delaware

Melissa Reynolds stated that they plan to be open for breakfast and lunch and will keep things about the same as before.

Vote: Unanimous in favor, motion passes

5. Resolution B2016-04 State of Maine Community Development Block Grant Program

STATE OF MAINE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the **Town of Dexter** wishes to apply for, through the Department of Economic and Community Development Community Development Black Grant Special Projects Program, to carry out a community and economic development program in support of equipment and working capital on behalf of Mainesole, LLC; and, if approved, administer said funds; and

WHEREAS, the planning process required by Maine Law and the CDBG Program have been complied with, including the completion of the required environmental review, documenting the national objective of benefitting low-to-moderate income (LMI) individuals and families and the community conducting at least one duly advertised public hearing.

WHEREAS, the Town of Dexter is cognizant of the requirement that should the intended National Objective of the CDBG program not be met all CDBG funds must be repaid to the State of Maine CDBG program; and

NOW THEREFORE, be it resolved by the Town Council of the Community of Dexter that the Town Manager:

**COUNCIL MINUTES OF
OCTOBER 13, 2016**

- 1) Is authorized and directed to submit documentation of the required public hearing and an executed Council Resolution for the following program and dollar amount within the State of Maine's CDBG Program:

Program: Special Projects Program Amount: \$50,000

To the Department of Economic and Community Development on behalf of the Community of Dexter, substantially in the form presented to this council;

- 2) Is authorized and directed, upon acceptance of said funds to carry out the duties and responsibilities for implementing said program(s), consistent with the Charter of the Community of Dexter and the laws and regulations governing planning and implementation of community and economic development programs in the State of Maine.

ENACTED: OCTOBER 13, 2016

Motion to approve: Marcia Delaware

Second: Fred Sherburne

Mike Blake stated that the Council had their only question answered when they found that the Town was the pass-through agent and not financially liable for the grant.

Kevin Cain introduced himself and stated that he has been in the shoe business all his life. He is representing a group of people interested in reviving Dexter's shoe business, which has been pretty good to the Town in the past. **Mr. Cain** stated he is here to hire people and to pass along the training that they need to continue the shoe business and to make a living. He has reached out to the adult education and they have six people starting when they start to produce. This is an opportunity for people to learn a craft, make a living, eventually get benefits, and stay there for a long time. The first 1,000 pairs of slippers have already been shipped and right now money is needed to pay bills and hire more people after the orders start coming in.

Vote: Unanimous in favor, motion passes

V. NEW BUSINESS

1. Order A2016-79 Donation from Plummer Memorial Foundation

BE IT ORDERED, that the Dexter Town Council hereby accepts the generous donation of \$2,000.00 from the Plummer Memorial Foundation to be used by the Fire Department for additional fire fighting gear and authorizes the Finance Officer to deposit the donation in Account #104-03-503-80 Uniforms/Safety Equipment.

Filed October 13, 2016

SHARON GRANT

Second: Marcia Delaware

Vote: Unanimous in favor, motion passes

2. Order A2016-80 Bureau of Forestry Matching Grant for Fire Department

BE IT ORDERED, that the Dexter Town Council hereby authorizes the Fire Department to apply for a Bureau of Forestry Matching Grant and for the Finance Officer to transfer \$1,500.00

**COUNCIL MINUTES OF
OCTOBER 13, 2016**

from Account #E130-05-511-35 Fire Department Grant Match Reserve. Furthermore, an additional \$1,500.00 will be provided by the Fire Fighters Association for a total application amount of \$3,000.00.

Filed October 13, 2016
FRED SHERBURNE

Second: Ron Apel

Marcia Delaware asked **Matt Connor** what the Fire Department is thinking of doing with the money. **Mr. Connor** replied that the grant comes out every year and that the Department has received it before. The grant is a matching grant up to \$5,000 and the Department is lacking in forestry equipment and since money has been deposited in the Matching Grant Reserve over the last couple of years, it seemed a perfect opportunity to apply for the grant.

Vote: Unanimous in favor, motion passes

Matt Connor mentioned that the FEMA grant is out now and it is an opportunity for a large grant but there is a lot of paperwork with that grant and they are looking for someone to assist with the application. **Mike Blake** asked if a grant writer should be hired and **Kevin Cain** stated that his wife might be interested in looking into it but that he would have to speak with her first.

3. *Approve/Sign Cemetery Deed for the following:*

James and Donna LaGasse

Henry and Vernita Gajewski

Motion to approve: Marcia Delaware

Second: Fred Sherburne

Vote: Unanimous in favor, motion passes

VI. PUBLIC FORUM

Dick Gilbert said he wanted to follow up on the culvert on Owlsboro Road and **Eric Campbell** said they were working on winter sand right now but that they hope to get out there soon. **Mr. Gilbert** stated that hunting season will soon be coming up and was in hopes it could be fixed before then since there will be more traffic on the road.

Adam Briggs introduced himself and stated that he is running for the one year Council seat. One of his goals would be to video tape the Council meetings and make them available for the public. That way any time there is a hot topic item where people start calling to ask what happened at a meeting, it would be on the web for everyone to see. He also mentioned the windfall of money the Town received from Maine State retirement and stated that some of that money could have been used to purchase video equipment that is really not that expensive. He told the Council he had a question from last month's meeting where **Pete Haskell** was offered the vacant Council seat because he was the next qualified candidate and **Mr. Haskell** declined. **Mr. Briggs** asked **Mike Blake** who disqualified him as the next candidate and why? **Mr. Blake** replied that nobody was disqualified and his stance at the time was that there would be only one meeting before the election and someone filling the seat might not be informed and might not feel they could be productive. **Marcia Delaware** added that she was on the Charter Commission and she felt that how the Commission looked at the issue was that the next person should be offered the

**COUNCIL MINUTES OF
OCTOBER 13, 2016**

seat but that was as far as it needed to go down the line. She continued by stating that it did not get written the way it was discussed. **Mr. Briggs** read from the Charter and stated that he felt that is not how it reads and that it could possibly be interpreted either way, which is why he was not interested in pursuing the matter. **Ms. Delaware** stated that what the issue shows is that it is an area of the Charter that needs to be rewritten.

Ron Apel stated that after the discussion at last month's meeting about the solar panels on the Police Station roof, he got the feeling that people were not too eager to see the panels installed at that location. He went back and checked with ReVision and is now working on getting some information on putting up a larger array at the airport. There are some issues with the FAA as to where they can be located so they are looking into that now. Maybe by the next meeting someone will be able to come out and do a site survey at the airport. The larger array could take care of a significant portion of the Town's electric usage but would have a higher buy out in seven years. The Council agreed that the airport location might be a better option for the Town. **Eric Campbell** asked if the offer for one more man for the Highway Department was still good. He is going to have surgery at the end of October and could be out for up to six months. He could pay **Mike Gudroe** and **Loney Parrilla** over time but it could be cheaper to hire a new person. **Mike Blake** thought the Council might need time to think about it and also mentioned that there has been a little talk about possibly contracting out some routes but he has not had time to talk with the Council yet. What would be needed is the in-Town plowing with the pick up since there are enough people to plow with the big trucks. It was decided that **Mike** and **Loney** would be a good fit since they both know how to plow and are already on the payroll. **Mike Blake** asked who would be monitoring the plowing and **Mr. Campbell** replied that **Steve Kimball** will be in charge during his absence and the Council agreed that was the best way to go.

VIII. EXECUTIVE SESSION

NONE

Motion to Adjourn at 7:40PM: Ron Apel

Second: Fred Sherburne

Vote: Unanimous in favor, motion passes

Respectfully Submitted,

Kim M. Hughes
Town Clerk