

**COUNCIL MINUTES OF  
SEPTEMBER 8, 2016**

**COUNCIL PRESENT:** Mike Blake, Fred Sherburne, Mark Robichaud, Ron Apel, Sharon Grant, Marcia Delaware

**STAFF PRESENT:** Shelley Watson, Kim Hughes, Mike Gudroe, Liz Breault, Marilyn Curtis, Jean Jacobs, Susan Page, Eric Campbell, Kevin Wintle, Jim Roy, Gary Morin

The Invocation was led by **Deacon Gary Giles** followed by the Pledge of Allegiance.

**I. PUBLIC HEARING**

*1. Automobile Graveyard/Junkyard Permit Renewals for the following:*

Dave Berry dba Dave Berry's, 51 Winter Street  
Kevin Davis dba B & K Auto, 30 Kaeton Pond Road  
Mark Nelson dba R & M Graveyard, 49 Nelson Road  
John & Gloria Poulin dba Poulin Salvage, 501 Charleston Road  
Leslie Woodard dba Woodard's Garage, 55 Winter Street  
Everett Wooster dba Edge of Town, 135 Line Road

NO COMMENTS

*2. Application for Victualer's License for Jody Morse dba Not So General, LLC,  
4 Main Street*

NO COMMENTS

*3. Ordinance C2016-5 Amendment to Planning Board By-Laws*

**BE IT ORDAINED**, that the Dexter Town Council hereby amends Chapter 2, Administration, Article V. Planning Board as follows:

Sec. 2-172 Appointment of members.

(b) The board shall consist of seven (7) members, *all of whom shall be legal residents of the town.*

**Fred Sherburne** suggested that the Ordinance should state "all of whom shall be legal residents of the town of **Dexter**."

*4. Ordinance C2016-6 Amendment to Motor Vehicles and Traffic*

**BE IT ORDAINED**, that the Dexter Town Council hereby amends Chapter 9 Motor Vehicles and Traffic, Article IV. Specific Street Regulations to add the following:

*Sec. 9-80 Use of All Terrain Vehicles (ATV) on Public Ways*

*The operation of an ATV will be allowed on the following public ways:*

- a. Goff Road from Route 7 to the Sangerville town line approximately 900 feet*
- b. Silvers Mills Road from Route 7 to the Sangerville town line approximately 1.28 miles*

**Marcia Delaware** asked if the Ordinance should be for a one-year trial period. **Mike Blake** stated that he did not see a problem with the amendment and that it could always be rescinded and that the Town needs to catch up with the other Towns in the area and allow ATV traffic.

**Sue McAvoy** pointed out that it should be Goff Road from Route **23** not Route 7. Speed limits

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and operating times were also discussed with the Council agreeing that additional language should be added to the Ordinance to limit the speed, traffic flow, dates, and hours of operation.

*5. Ordinance C2016-7 General Assistance Guidelines*

(Full text available in the Town Office and on the Town Website)

NO COMMENTS

**II. MINUTES**

*1. Approve/Amend Council Minutes of August 11, 2016*

**Motion:** Marcia Delaware made a motion to approve the Minutes from August 11, 2016.

**Second:** Sharon Grant

**Vote:** Unanimous in favor, motion passes

**III. NOMINATIONS, APPOINTMENTS, & ELECTIONS**

*1. Order A2016-68 Accept Resignation of Councilor Alan Wintle*

**BE IT ORDERED**, that the Dexter Town Council hereby accept the resignation of Councilor Alan Wintle effective August 31, 2016.

Filed September 8, 2016  
**MARCIA DELAWARE**

**Second:** Ron Apel

**Vote:** Unanimous in favor, motion passes

*2. Order A2016-69 Appointment to the Council*

**BE IT ORDERED**, that the Dexter Town Council hereby appoint Peter Haskell as the qualified candidate with the most votes received at the last election to serve on the Council for a term to expire on November 8, 2016.

Filed September 8, 2016  
**SHARON GRANT**

**Mike Blake** advised that Peter Haskell, the eligible candidate, had declined the position and suggested that the Council go with six Councilors until the November election. **Mr. Blake** polled the Councilors and they all agreed with the suggestion. **Ron Apel** asked how a tie vote should be handled with six sitting Councilors but since there is only one other Council meeting before the Election, the Council felt it should not be an issue.

*3. Order A2016-70 Appointment to the Highway/Equipment Committee*

**BE IT ORDERED**, that the Dexter Town Council hereby appoint Marcia Delaware to serve on the Highway/Equipment Committee for a term to expire on December 31, 2017.

Filed September 8, 2016  
**FRED SHERBURNE**

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**Second:** Sharon Grant

**Vote:** 5 to 1 (Delaware abstain), motion passes

*4. Order A2016-71 Appointment to the Recreation Committee*

**BE IT ORDERED**, that the Dexter Town Council hereby appoint Lisa Cromwell to serve on the Recreation Committee for a three-year term to expire on December 31, 2019.

Filed September 8, 2016

**RON APEL**

**Second:** Mark Robichaud

**Vote:** Unanimous in favor, motion passes

**IV. UNFINISHED BUSINESS**

*1. Manager's Report*

**Shelley Watson** started her report by stating that the Town had received a very generous \$900.00 donation from Dexter and Freda Crosby to assist with the rehab of the pavilion at Crosby Park. She continued by saying that the Recreation Committee is seeking volunteers to assist with the Family Fun Day on September 17. They are also in need of silent auction items and baked goods to sell and all proceeds will go to benefit the Recreation Department. **Ms. Watson** recognized **Steve Gudroe** and the cemetery crew for their help in replacing the pavers that were displaced when one of the light poles was dug up to determine the deterioration of the pole. **Ms. Watson** stated that she attended the School Board Meeting with **John Parola** to make sure the Board realized how grateful the Town was for the assistance of their staff with the summer camp program with the buses and with the lunches that they made every day. **Ms. Watson** was happy to report that the Town received a refund of \$3021 from MMA due to the Town's good loss experience for worker's compensation. So far about 80 tax payers have taken advantage of this year's tax club and there are still three weeks left to sign up. **Susan Page** added that last year about 175 tax payers signed up for the club. The Highway Department is very short of help so **Ms. Watson** said she would like to advertise for the Town's winter help next week and have the successful applicant begin work on October 1 instead of December 1 and the Council approved the earlier hire date. **Ms. Watson** concluded by welcoming Anthony Lee's Winery as the Town's newest business.

*2. Departmental Reports*

**Marcia Delaware** commented that she appreciated the report on the School Resource Officer and asked **Chief Wintle** how it was going. **Chief Wintle** replied that there has been a lot of positive feedback. **Sharon Grant** added that she had heard positive comments as well. **Ms. Delaware** also commented that there was a big difference in the amount of money collected on vital records and **Kim Hughes** replied that they had been busy during August but also had issued quite a few marriage licenses which adds up fast.

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3. *Order A2016-72 Automobile Graveyard/Junkyard Permit Renewals*

**BE IT ORDERED**, that the Dexter Town Council hereby approves the Automobile Graveyard/Junkyard renewals for the following:

Dave Berry dba Dave Berry's, 51 Winter Street  
Kevin Davis dba B & K Auto, Kaeton Pond Road  
Mark Nelson dba R & M Graveyard, 49 Nelson Road  
John & Gloria Poulin dba Poulin Salvage, 501 Charleston Road  
Leslie Woodard dba Woodard's Garage, 55 Winter Street  
Everett Wooster dba Edge of Town, 135 Line Road

Filed September 8, 2016  
**MARK ROBICHAUD**

**Second:** Ron Apel

**Vote:** Unanimous in favor, motion passes

4. *Order A2016-73 Application for Victualer's License for Jody Morse doing business as Not So General, LLC, 4 Main Street*

**Marcia Delaware** stated that she understood the State had just done their inspection and **Jody Morse** replied that it had been done on Wednesday and that she had passed the inspection. **Marcia Delaware** confirmed that a couple of local inspections still needed to be done and stated that she would add that language to the order.

**BE IT ORDERED**, that the Dexter Town Council hereby approves the Victualer's License for Jody Morse doing business as Not So General, LLC at 4 Main Street *subject to the successful completion of local inspections*.

Filed September 8, 2016  
**MARCIA DELAWARE**

**Second:** Ron Apel

**Mike Blake** asked what was going to be offered for food and **Ms. Morse** replied that the menu would follow the same footprint as before and that she would be learning from her mistakes and expand from there. She stated that there are some issues with the pizza oven but hoped to be able to produce a quality pizza. She also plans to sell crafts and home goods in the store.

**Vote:** Unanimous in favor, motion passes

5. *Ordinance C2016-5 Amendment to Planning Board By-Laws*

**BE IT ORDAINED**, that the Dexter Town Council hereby amends Chapter 2, Administration, Article V. Planning Board as follows:

Sec. 2-172 Appointment of members.

(b) The board shall consist of seven (7) members, *all of whom shall be legal residents of the town of Dexter*.

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Filed September 8, 2016  
**SHARON GRANT**

**Second:** Marcia Delaware

**Vote:** Unanimous in favor, motion passes

*6. Ordinance C2016-6 Amendment to Motor Vehicles and Traffic*

**BE IT ORDAINED**, that the Dexter Town Council hereby amends Chapter 9 Motor Vehicles and Traffic, Article IV. Specific Street Regulations to add the following:

*Sec. 9-80 Use of All Terrain Vehicles (ATV) on Public Ways*

*ATV use on Town approved public ways are open from April 15 to December 1 from 7:00AM to dusk. Operation of an ATV will be with the flow of traffic at a speed limit of 25 miles per hour (mph).*

*The operation of an ATV will be allowed on the following public ways:*

- a. Goff Road from Route 23 to the Sangerville town line approximately 900 feet*
- b. Silvers Mills Road from Route 7 to the Sangerville town line approximately 1.28 miles*

Filed September 8, 2016  
**FRED SHERBURNE**

**Second:** Marcia Delaware

**Vote:** Unanimous in favor, motion passes

**Sharon Grant** asked where the signs were going to come from and who would be posting them. **Sue McAvoy** replied that the Club orders from White's Signs and that she was sure that the Sangerville and Garland Clubs would provide the signs and put them up if that is what is required to open the roads to ATV use. **Ms. Watson** asked that the ATV clubs work with the Highway Department with the placement of the signs and it was stated that most of the signs would go on existing posts so that they would not be damaged by the snow plows. **Frank Spizuoco** added that since opening the roads is to help out the community and businesses that the Council should consider **Chuck Ellms** suggestion and open up Zions Hill Road from the railroad bed down the hill to Town so that ATVs could get to the businesses and also open up from the railroad bed down Grove Street. **Mike Blake** stated that it was a good start with Goff Road and Silvers Mills Road and that the Council could go forward from there.

*7. Ordinance C2016-7 General Assistance Guidelines*

**BE IT ORDAINED**, that the Dexter Town council hereby approves the State recommended general assistance guidelines as follows:

**2016-2017 GENERAL ASSISTANCE ORDINANCE APPENDICES**  
**(October 1, 2016 – September 30, 2017)**

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**APPENDIX A – OVERALL MAXIMUMS  
BY PERSONS IN HOUSEHOLD**

**OLD AMOUNTS**

**NEW AMOUNTS**

<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>590</b>	<b>618</b>	<b>733</b>	<b>1,025</b>	<b>1,185</b>	<b>1,260</b>		<b>596</b>	<b>673</b>	<b>836</b>	<b>1,082</b>	<b>1,254</b>	<b>1,329</b>

**NOTE:** For each additional person add \$75 per month

**APPENDIX C  
HOUSING MAXIMUMS  
BY NUMBER OF BEDROOMS**

**OLD AMOUNTS**

**NEW AMOUNTS**

**UNHEATED**

**HEATED**

**UNHEATED**

**HEATED**

**WK**

**MO**

**WK**

**MO**

**WK**

**MO**

**WK**

**MO**

<b>0</b>	<b>99</b>	<b>427</b>	<b>123</b>	<b>531</b>		<b>101</b>	<b>432</b>	<b>124</b>	<b>533</b>
<b>1</b>	<b>99</b>	<b>427</b>	<b>127</b>	<b>548</b>		<b>111</b>	<b>479</b>	<b>140</b>	<b>603</b>
<b>2</b>	<b>114</b>	<b>491</b>	<b>151</b>	<b>651</b>		<b>139</b>	<b>599</b>	<b>175</b>	<b>753</b>
<b>3</b>	<b>171</b>	<b>734</b>	<b>216</b>	<b>930</b>		<b>186</b>	<b>799</b>	<b>230</b>	<b>987</b>
<b>4</b>	<b>195</b>	<b>837</b>	<b>250</b>	<b>1,075</b>		<b>213</b>	<b>914</b>	<b>266</b>	<b>1,143</b>

**APPENDIX D  
UTILITIES MAXIMUMS  
BY NUMBER IN HOUSEHOLD**

**Electricity Maximums for Households With Electrically Heated Hot Water.**

**OLD AMOUNTS**

**NEW AMOUNTS**

**WK**

**MO**

**WK**

**MO**

<b>1</b>	<b>19.10</b>	<b>86.00</b>		<b>20.08</b>	<b>86.00</b>
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Filed September 8, 2016

**RON APEL**

**Second:** Marcia Delaware

**Vote:** Unanimous in favor, motion passes

**V. NEW BUSINESS**

*1. Order A2016-74 Pay Increase for Police Department Promotion*

**BE IT ORDERED**, that the Dexter Town Council hereby authorizes a \$1.00 per hour increase for a promotion within the Police Department.

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**MARK ROBICHAUD**

**Second:** Ron Apel

**Mike Blake** stated that the money was in the budget for the raise and **Shelley Watson** confirmed that **Chief Wintle** was not asking for any additional money at this time. **Mark Robichaud** indicated that he was alright with the Order and **Ron Apel** thought that it had already been discussed during the budget. **Mr. Blake** stated that they really had not but that no additional money had to be raised. **Fred Sherburne** was in agreement with the raise and **Marcia Delaware** said that she thought that the \$1 per hour was good and that it differentiated between a Patrolman and a Sergeant and that it could be revisited in a year to see if more money is needed if the overtime exceeds the cap. **Sharon Grant** stated that she was in agreement and that she thought the issue had been finished during the budget. **Chief Wintle** said that he was under the impression that he was to get the Police Department structured and that he thought it was clear that **Officer Morin** would be getting \$2500 for on-call pay when he was promoted. **Officer Jim Roy** added that it was also his recollection of the budget meeting and that he had it on audio and video. **Sharon Grant** stated that she specifically asked if the officer that left was going to be replaced with a sergeant and the answer was “no”. **Officer Roy** clarified that the lieutenant’s position was not being replaced and **Chief Wintle** did add that he thought there was confusion there. **Chief Wintle** stated that he could not be on call all year long and needed a second in command to take the on-call role every other weekend which is the practice used in the past. **Mike Blake** did some math and stated that the on-call pay when divided out by the week would add up to approximately \$1.14 per hour and since the budget has already been decided this is what there is to work with this year. **Chief Wintle** stated that the \$1 raise equals \$2184 which is less than the \$2500 which was built into his salary and money was not built in to the salary of the second in command so over time would have to be paid. **Marcia Delaware** stated if at the end of the year **Officer Morin’s** pay exceeds the Federal guidelines, then the position would need to be changed to a salaried position rather than one that gets overtime pay. **Officer Roy** pointed out that the promotion is a major responsibility and if you look at basic patrolman being hired right out of the academy in surrounding communities, they are making more than the sergeant’s pay which is why it is difficult to keep police officers in Dexter. **Fred Sherburne** said that there were misunderstandings on both sides but that the Police Department does a great job and they are appreciated. **Ron Apel** said the salary should be revisited next year during the budget process. **Mark Robichaud** felt the pay rate was already locked in and **Marcia Delaware** and **Sharon Grant** stated the Order should stand as written. **Mike Blake** suggested if **Chief Wintle** could find money in his wage budget, than maybe around January 1 he could shift things around and come back to the Council to ask for an additional amount of money for the sergeant’s position and the Council agreed to revisit the issue.

**Vote:** Unanimous in favor, motion passes

*2. VFW Update on Moving Wall Project*

**Richard Batchelder** of the VFW Post 4298 addressed the Council to update them on the progress of the plans for the Vietnam Veterans Memorial Moving Wall. He gave the Council a site map of Ellms Field which is where the Memorial will be in the spring. He stated that there are a couple of things that they feel are imperative to get done before winter and added that there are meetings every two weeks at the VFW in reference to the Wall. One of the things that needs

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to be done this fall is the grading of the area and where the Wall will be installed there needs to be 2 X 4 stakes driven into the ground about every four feet. On each 2 X 4 there needs to be a 2 X 4 plate either screwed or nailed to support the Wall and then there are brackets that go down the back side. Also, in front of the Wall there needs to be a walkway that will be 5 to 6 feet wide. The sod will need to be cut out and the walkway will need to be filled with gravel which will be compacted by **Chuck Ellms** and then crusher dust will be placed in front of the Wall for the walkway. Also, **Andy Mitchell** came to the VFW a couple of weeks ago and said he had a Boy Scout who needs an Eagle Scout project. His name is **Steven Thomas**, he is from Exeter, and he is a freshman. To become an Eagle Scout, he needs to show leadership and not necessarily do all the labor so the VFW would like to incorporate him into some of the projects. A couple of months ago several people were up at Ellms Field and made the observation that there was no flag pole and then it was mentioned that the Town had an old pole that could possibly be fixed up but instead of putting up a temporary pole it would be better to put up a permanent pole. **Mr. Batchelder** went to **Frank Spizuoco** and asked if he could order a flag pole through his business. It would be a 40' white, fiberglass pole with an American flag and a POW flag and they are looking at a pole that would have an internal halyard so it would not be vandalized. **Mr. Spizuoco** has offered to donate the pole and flags and wants the Council's approval so that the project can move ahead. The cost of the pole and the installation will be handled through **Mr. Spizuoco** and the VFW fundraisers that are going on now and also **Chuck Ellms** will be doing the groundwork. **Mr. Batchelder** indicated on the map that he gave the Council where the flag pole would be permanently located. A deep hole will need to be dug for the pole with concrete added to the hole and they would like to bring electricity to the spot to light the flag. **Mike Gudroe** stated that it would be easy to do that since there is electricity near the site. During the winter, the electricity would be turned off. Also, they would like to have an area possibly made out of pavers around the pole for a base. **Steve Gudroe** found a headstone in back of the cemetery garage that was incorrectly engraved so was not used but is smooth on the back and that stone could be engraved and used to create a permanent dedication marker for the flag. In the spring there would be a dedication ceremony to the Town of Dexter.

**Mike Blake** stated that he needed to add a discussion to the Agenda. There is a small issue with the street light that the Council approved for Summit Road. There are six Councilors right now and the decision is tied three to three on an LED light versus a regular light. An LED light is \$21.53 a month to run and a regular light is \$12.00 with the regular light being a \$100 savings over a year's time. **Mr. Blake** asked for a public vote to break the tie and the result was that the public voted for the regular light.

*3. Presentation by Nick Sampson from ReVision Energy*

**Ron Apel** introduced **Nick Sampson**, ReVision Energy, who presented the Council with a packet of information about the company and a Power Purchase Agreement (PPA) explaining some of the options for the Town. The proposed array would be located on the roof of the Police Station and there would be no up-front cost to the Town. ReVision Energy out of Liberty and Portland, Maine will finance, install, and maintain the solar panels for a contract term of 6 to 20 years. The Town will agree to purchase all the electricity generated by the array. After 6 years, the Town can then purchase the equipment from ReVision or continue to purchase the electricity. The proposal contained a project summary and graphs explaining the PPA along with a list of completed school and municipal projects. **Mike Blake** asked who maintains the roof and

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**Mr. Sampson** replied that the Town would. The shingles on the Police Station are at about half of the life expectancy, but **Mr. Sampson** stated that the solar panels would extend the life of the shingles. **Mike Blake** asked what the warranty would be on the system if the Town purchased the equipment and **Mr. Sampson** replied that there is a 12 year product and mechanical warranty and a 25 year warranty on the output but there could still be some expense to the Town if the equipment needs repairs depending on what has failed on the system. **Mr. Sampson** pointed out that the system is relatively simple and has a long life span with little issues. **Dick Gilbert** asked how the system worked in the winter as far as snow or sleet build up and **Mike Blake** expressed concern on the Town's liability if cars are parked at the side of the station and **Mr. Sampson** replied that the panels are made of tempered glass and they shed snow about like a metal roof does but snow guards can be installed to slow down the shedding of the snow. **Ron Apel** said they had looked at other sites like the golf course clubhouse but there are trees in the way that would need to be removed. **Mike Blake** asked what happens if the company goes out of business and the reply was that one of the creditors or the bank would take over the PPA. **Mr. Blake** expressed concern that borrowing money for a solar system in 5 or 6 years might not set well with the tax payers when there are roads that still need to be repaired. **Ron Apel** added that another site that they looked at was up at the ball field where the grand stands are but he was not sure of the condition of the building and most thought that would not work. Up at the cemetery where they were going to put the Moving Wall there would be an area but it would be a ground mount which adds more cost to the Town. ReVision Energy did look at the Morrison Building but it is a flat roof with too many items on it so it would not work. **Chuck Ellms** asked what credit CMP gives and the reply was the same as what is normally charged. **Liz Breault** asked if the rate for the Town is fixed or if it goes up each year and the reply was that it is based on what is generated and the rate has an annual increase of about 2% per year. **Dick Gilbert** asked if the Town purchased the system, who maintains it and the reply was that someone from the Town can be trained but ReVision Energy would do an annual check up on the wiring, inverters, etc. The Council requested a list of contacts so that further research on the project could be done. Discussion went back to a ground mount system and **Mr. Sampson** stated that for a small system the ground mount would not be cost effective but on a much larger system it would be and that would mean a larger buy out in year 7 but more power would be generated. So far ReVision Energy has not identified an appropriate area in Dexter for a ground mount system and **Marcia Delaware** asked about the landfill area. **Ron Apel** stated that there are concrete pillows that need to be installed about every 8 feet so there would be a string of them required. That area would be less cost effective because of the cost of the pillows and the Town would need to work with the DEP and there are requirements that would go with that area. **Mr. Sampson** ended by saying he would follow up on that location and also on the snow coming off the Police Station.

### VI. PUBLIC FORUM

**Dick Gilbert** stated that he attended the Council meeting by request of the property owners on the Owlsboro Road. The road is pretty rough and a lot of the land owners are asking when something will be done on the road. There is usually summer maintenance and the Town used to bring in left over gravel and rocks to put on the road. There is a culvert where only half the culvert is there and one spot that is sticking up has already damaged a tire and when it rains the culvert is plugged and the water flows down the road. **Mr. Gilbert** has painted an orange circle around the area. The land owners are just asking for a little assistance and not for a super highway and even a used culvert would work. **Eric Campbell** said he had not had time to go out

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to the Owlsboro Road but would go out and take a look. **Frank Spizuoco** stated that for the Hot Dog Festival next year they would like to have permanent power installed on the center pole behind Bangor Savings. It would be paid for by the Revitalization Committee and he would like to put it on an upcoming Agenda for Council consideration. **Mike Blake** said that the Council had been briefed on the request informally and since it is to benefit the Hot Dog Festival and others like Kiwanis, he did not have a problem with it but the proper thing to do is to put it on the next Agenda. **Jim Roy** asked why the Council meetings were not recorded for public record and **Mike Blake** advised that the meeting was being recorded. **Officer Roy** said he meant an audio/visual recording to put the meeting on television. The reply was that a few years ago that was done but it was with privately owned equipment and that person moved and the Town does not have the equipment or a budget to pay for it.

**VIII. EXECUTIVE SESSION**

NONE

**Motion to Adjourn at 9:03PM:** Ron Apel

**Second:** Fred Sherburne

**Vote:** Unanimous in favor, motion passes

Respectfully Submitted,

Kim M. Hughes  
Town Clerk