

Town of Dexter Parks and Recreation Department

Access Authorization Form

Contact Information (please print legibly)

Name of individual or organization _____

Street address _____ Town _____

Daytime phone _____ Evening phone _____ Cell Phone _____

Activity/ Event

Purpose of Activity or Event and description _____

Expected Attendance _____

Will the public be admitted? ____ Y ____ N

Will there be admission? ____ Y ____ N If yes, admission charge \$ _____

Is this event a fund-raising activity? ____ Y ____ N Explanation _____

Is this a commercial (for profit) event? ____ Y ____ N Explanation _____

Select Facility

Eleanor Ronco Smith Park _____ Crosby Park _____

Wayside Park _____ Beach/Camping Area _____

Town Hall Lower Level _____ Elm's Field _____

Town Hall Upper Level _____

Date(s) requested _____ Entrance Time _____ Exit Time _____

Rental fees need to be paid in FULL 48 hours prior to reservation date

All Activities must be concluded by 10PM

It is understood through the submission and signature on the application that:

1. Additional charges may result after use of facilities (e.g. Cleanup, Damages, etc.)
2. Total fees are DUE prior to planned event date(s)
3. Any damages sustained to the facility during its use will be considered the responsibility of the person/organization, and will be billed for any repairs needed to restore it to its original condition.

_____ Yes I have read the Dexter Rules and Regulations Policy

_____ I understand that I and/or the organization I represent accept responsibility for compliance with the Dexter policies and regulations contained within and payment of fees are subject to additional assessment in the event of damages associated with the use of the facilities. Failure to comply may result in the inability to use the facilities in the future.

NOTE: UPON APPROVAL OF THE REQUEST THIS FORM WILL BECOME A BINDING CONTRACT

DATE: _____

SIGNATURE _____

RECREATION DIRECTOR'S SIGNATURE _____

Town Office Use Only:

Deposit \$50.00 _____

Parks/Field \$50.00 _____

Town Hall Rental {Residents} - \$100.00 _____

Skates \$25.00 _____

{Non-Residents} - \$ 150.00 _____

Total Paid \$ _____

Name _____

Refund Deposit Y _____

Address _____
