

Town Manager's Monthly Report – February 2018 Activities
Presented to Council 8 March 2018

Highlights from February include:

- Attended several meetings with DRC Committee and individual members
 - Planning for 2018 Red Hot Dog Festival
 - Discussed Economic Development strategies and opportunities
 - Discussed the Town's Comprehensive Plan goals and strategies for economic development
- Assisted Public Works with interviews and selection of a seasonal employee to support the successful plowing operations for the remainder of the winter season
- Met with Skowhegan Savings Bank staff to discuss their interest in contributions to the community, specifically the replacement of the warming hut at the ice rink
- Hosted a visit from Maine DOT Local Road Program Director
 - Public Works Director, Eric Campbell and I met and reviewed the State's inventory of Town Roads and Ways
 - Discussed the need for a comprehensive speed limit analysis, or the turning back of this responsibility to the State
- Conducted several tours of town with the Public Works Director to review snow plowing operations and capabilities
- Successfully re-bid the demolition of 121 Main Street
 - Hosted a Pre-Bid meeting for 5 interested contractors
 - Received 4 bids for the work (presented for Council consideration)
- Met with Library Trustees
 - Provided guidance regarding the Insurance requirements
 - Provided Examples of and Reviewed their bid documents for renovations on the Library roof
 - Coordinate the Legal Review of the documents
- Supported the Rec Committee in hosting an indoor substitution of the Annual Skate Night at the ice rink
 - Held indoors at the Town Hall due to weather conditions
- Attended a Meeting with other Penobscot County Managers at Husson University to discuss workforce development strategies
- Completed the research necessary to bring forward the Information Technology Upgrade recommendation for Council Decision
- Met with representatives of the Universalist Church to discuss disposition of the building
- Hosted Maine DOT and Plymouth Engineering for coordinating the Main Street Road, Sidewalk & Lightpole construction project
 - Plymouth is completing work necessary to get the project out to bid in late March or early April

- Met with EMDC staff to review work completed on the Comprehensive Plan
 - Also discussed economic development ideas for Dexter, in the context of their regional efforts
- Hosted a conference call with SBA, the leasing firm of the cellular tower located on the Golf Course
 - SBA has proposed the Town consider allowing them to purchase-out (with a one-time negotiated lump sum payment) to end their lease early, and grant them perpetual use of the site
 - Ongoing research is needed before this is ready for Council discussion
- Attended the Dexter Regional High School to participate in their Winter Carnival
 - Councilors Delaware and Robichaud joined me to judge their snow sculptures