

**COUNCIL MINUTES OF
APRIL 19, 2018**

COUNCIL PRESENT: Mike Blake, Peter Haskell, Sharon Grant, Mark Robichaud, Chuck Ellms, Marcia Delaware, Fred Sherburne

STAFF PRESENT: Jim Chandler, Marilyn Curtis, Kim Hughes, Susan Page, Kevin Wintle, Matt Connor, Rick Stocker, Mike Gudroe, Shannon Hall, Jeremy Trowbridge, Eric Campbell

The Invocation was led by **Pastor Robert DeLeon** followed by the Pledge of Allegiance.

INFORMATION FROM THE VFW ON UPCOMING EVENT

Dave Iverson addressed the Council to let them know that the VFW is planning an antique car show June 23 with a July 7 rain date in the Factory One parking lot. There will also be a street dance that night after the show. **Darryl Cronkhite** told the Council that he would be willing to hire one of the local police officers so that there would be no security or noise issues during the event. The Council was unanimously in favor of the VFW holding the event.

I. PUBLIC HEARING

*1. Ordinance C2018-4 Transfer Money from General Fund for Repairs to the Public Works
2012 International Truck #6*

No Comments

2. Ordinance C2018-5 Repeal of Setting of Speed Limits

No Comments

II. MINUTES

1. Approve/Amend Council Minutes of March 15, 2018

Motion to Approve: **Fred Sherburne**

Second: **Mark Robichaud**

Vote: Unanimous in favor, motion passes

2. Approve/Amend Council Minutes of March 21, 2018

Motion to Approve: **Fred Sherburne**

Second: **Peter Haskell**

Vote: Unanimous in favor, motion passes

3. Approve/Amend Council Minutes of March 29, 2018

Motion to Approve: **Marcia Delaware**

Second: **Sharon Grant**

Vote: Unanimous in favor, motion passes

4. Approve/Amend Council Minutes of April 11, 2018

Motion to Approve: **Peter Haskell**

Second: **Mark Robichaud**

Vote: Unanimous in favor, motion passes

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III. NOMINATIONS, APPOINTMENTS, & ELECTIONS

1. Order A2018-13 Appointment of Election Clerks

BE IT ORDERED, that the Dexter Town Council hereby appoints the following Election Clerks for a term of two years:

REPUBLICAN	DEMOCRAT
Marjorie Garrison	Helena Ronco
Shari Page	Jane Gilbert
Lois Reed	Judith Robichaud
Pamela Nadeau	Christine Pooler
Neil Clukey	Carolyn Gilbert

Filed April 19, 2018

CHUCK ELLMS

Second: **Marcia Delaware**

Vote: Unanimous in favor, motion passes

2. Order A2018-14 Appointment of Sexton

BE IT ORDERED, that the Dexter Town Council hereby confirms the appointment of Jeremy E. Trowbridge as Sexton for the Town of Dexter.

Filed April 19, 2018

MARCIA DELAWARE

Second: **Sharon Grant**

Vote: Unanimous in favor, motion passes

3. Order A2018-15 Appointment of MSAD #46 School Board

BE IT ORDERED, that the Dexter Town Council hereby approve the appointment of Levi Ladd to the MSAD 46 School Board for a term to expire November 6, 2018.

Filed April 19, 2018

SHARON GRANT

Second: **Marcia Delaware**

Vote: Unanimous in favor, motion passes

IV. UNFINISHED BUSINESS

1. Departmental Reports

Marcia Delaware commented that a couple of people told her they saw the tractor with the broom sweeping the sidewalks and thought it was doing a really great job. They wanted to know if it came with the tractor and she told them the Highway crew manufactured the attachment which saved the Town a lot of money.

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2. *Ordinance C2018-4 Transfer Money from General Fund for Repairs to the Public Works 2012 International Truck #6*

BE IT ORDAINED, that the Dexter Town Council hereby authorizes the Finance Officer to transfer \$15,767.00 from General Fund Account #G10-37300-00 to Public Works Municipal Vehicle Repairs Account #E105-01-505-01 for the repair of the 2012 International Truck #6.

Filed April 19, 2018

PETER HASKELL

Second: **Marcia Delaware**

Vote: Unanimous in favor, motion passes

3. *Ordinance C2018-5 Repeal of Setting of Speed Limits*

BE IT ORDAINED, that the Dexter Town Council hereby repeals Chapter 9 Motor Vehicles and Traffic, Section 9-75, Speed Limits as follows:

Sec. 9-75 Speed limits.

~~The speed limits on specific streets and roads are on file with the town clerk.~~

Filed April 19, 2018

MARK ROBICHAUD

Second: **Fred Sherburne**

Vote: Unanimous in favor, motion passes

V. NEW BUSINESS

1. *Order A2018-16 Sale of Tax Acquired Property*

BE IT ORDERED, that the Dexter Town Council hereby authorizes the sale of tax acquired property per Section 2-197 of the Town Code of Ordinances:

OWNER'S NAME	MAP/LOT	LOCATION/ ACCOUNT	ACTION
Bruce, Steven - Devises of c/o Torrey Moulton	M 401 L 36	Garland Road #2354	Accept check for full payment
Bruce, Steven - Devises of c/o Torrey Moulton	M 401 L 36-H	673 Garland Road #2355	Accept check for full payment
Courtemanche, Kenneth J	M 201 L 27A	Arno Road #1779	Advertise for public bid
Davis, Margaret	M 12 L 31-A-H	95 High Street #2738	Accept check for full payment
Goldman, Mary - Devises of c/o Soloman Goldman	M 10 L 12	7 Zions Hill Road #361	Advertise for public bid

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JPM, Corp	M 9 L 3	63 Zions Hill Road #280	Accept partial payment - Balance due 5/17/18
Perkins, Ellsworth C, Jr & Cobb, Carl G	M 401 L 30	164 Dunn Road #2345	Accept check for full payment
Stanley, Michael W & Austin-Stanley, Heather	M 10 L 66	66 Main Street Hill #412	Advertise for public bid
US Bank National Association	M 14 L 43	60 Railroad Avenue #986	Advertise for public bid
Watson, Allen & Molly	M 102 L 32-H-2	6 Armstrong Road #2759	Advertise for public bid

Filed April 19, 2018
FRED SHERBURNE

Second: **Mark Robichaud**

Vote: Unanimous in favor, motion passes

2. Order A2018-17 Support for Airport OA-LPV Survey

BE IT ORDERED, that the Dexter Town Council hereby supports the submission of the Application for Federal Assistance grant for the Dexter Regional Airport.

The grant is to conduct an Obstruction Analysis, Localizer Performance with Vertical guidance (LPV) Survey, and an Environmental Assessment to enhance the operational safety of the airport. The total contract amount is \$193,000. The Federal Aviation Administration grant request is \$173,700 ninety percent (90%); the State of Maine and the Town match requirements are each \$9,650 five percent (5%) of the total.

This authorizes \$9,650 be allocated from the Airport Reserve Account #E130-05-511-01 to be used for the Town's required match.

Filed April 19, 2018
CHUCK ELLMS

Second: **Marcia Delaware**

Vote: Unanimous in favor, motion passes

3. Order A2018-18 Town Manager Contract

BE IT ORDERED, that the Dexter Town Council hereby approves a two-year contract be executed between the Council and Jim Chandler for his continued appointment as Town Manager.

~~Filed April 19, 2018~~
Filed April 24, 2018
MARCIA DELAWARE

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Motion to Table: **Marcia Delaware**

Second: **Sharon Grant**

Vote: Unanimous in favor, motion passes

4. Order A2018-19 Main Street Sidewalk Cooperative Agreement

BE IT ORDERED, that the Dexter Town Council hereby authorizes and directs the Town Manager to execute a Cooperative Agreement with the Maine Department of Transportation, for the purpose of coordinating and managing the replacement and new construction of sidewalks and streetlights on Main Street.

Filed April 19, 2018

SHARON GRANT

Second: **Marcia Delaware**

Jim Chandler advised the Council that he had met with John Devan from MDOT, the engineers from Plymouth Engineering, and the contractor Maine Earth to develop the final costs. The preliminary numbers are within the budget amount but the electrical estimate has not been finalized since the light posts that had been ordered are not as expected in regards to the electrical components. **Mr. Chandler** will be meeting with Maine Earth next week to hammer out the final numbers so he is comfortable in requesting to move forward with the agreement so the work can begin immediately.

Vote: Unanimous in favor, motion passes

5. Order A2018-20 Transfer Money for Public Works Purchase of 2005 International Truck

BE IT ORDERED, that the Dexter Town Council authorizes the Finance Director to transfer up to \$5,500 from Highway Equipment Reserve Account #E130-05-511-13 to Public Works New Equipment Account # E105-01-507-10 for the purchase of a 2005 International 7600 truck from Abbott Equipment Sales in Lebanon, Maine to replace the 2012 International 7600 truck in our fleet that continues to experience engine breakdowns.

Filed April 19, 2018

CHUCK ELLMS

Second: **Marcia Delaware**

Eric Campbell stated that he had started the truck and driven it around the yard and it runs good. He asked the Council what he should do with the left over parts from combining the two trucks and the Council agreed that he should sell what is not needed.

Vote: Unanimous in favor, motion passes

6. Proposed Ordinance - Amendment to Chapter 9 Motor Vehicles and Traffic, Article IV, ATVs on Public Ways

BE IT ORDAINED, that the Dexter Town Council hereby amends Chapter 9 Motor Vehicles and Traffic, Article IV. Specific Street Regulations to add the following:

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Sec. 9-80 Use of All Terrain Vehicles (ATV) on Public Ways

ATV use on Town approved public ways are open ~~from April 15 to December 1~~ *as determined annually by the Maine Department of Agriculture, Conservation, and Forestry* from ~~7:00~~ *8:00*AM to dusk. Operation of an ATV will be with the flow of traffic *in the travel lane at the posted speed limit.* ~~at a speed limit of 25 miles per hour (mph).~~ *For definition purposes, the Four Season Adventure Trail will be referred to as the "railroad bed".*

The operation of an ATV will be allowed on the following public ways:

- c. Liberty Street from the railroad bed to Russ Street*
- d. Russ Street*
- e. Water Street from Liberty Street to the Municipal parking lot on the South side of Main Street*
- f. Mill Street from Water Street ending at Spring Street*
- g. School Street from the railroad bed crossing Main Street to Center Street*
- h. Center Street from Main Street to Water Street*
- i. Grove Street from the railroad bed to the Municipal parking lot on the North side of Main Street*

Marcia Delaware asked about the opening and closing of the trails being determined by the Maine Department of Agriculture, Conservation, and Forestry and **Jim Chandler** replied that is the agency that is designated by the State to regulate the traffic on the railroad bed so the Town would be coordinating with them. He added that the committee worked hard at identifying the minimum number of streets required to open up access to the businesses on Spring Street and the municipal parking areas that lead to the Main Street businesses. **Ms. Delaware** asked if there was any concern with the tractor trailers on Liberty Street and **Mr. Chandler** replied that it was decided that with the attached sidewalk, it has the safest environment of all the streets to make that connection for traffic and pedestrians. **Mike Blake** commented that he knew the committee worked hard and that it looks like a sensible plan. The Council agreed that the Ordinance was ready to go to Public Hearing. **Darryl Cronkhite** added that Factory One has a large parking area adjacent to Water Street and he is going to designate the lot as an ATV parking area for riders to get on the trail. **Mr. Chandler** also added that during the committee meetings it had been discussed that signage would be critical and that signs were usually provided by the clubs. Dexter does not have a club so the Town will need to identify where the money will come from with ideas such as partnerships with businesses or from other clubs in the surrounding area. **Frank Spizuoco** told the Council he could provide the information to them for the next meeting.

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7. *Approve/Sign Municipal Quit Claim Deeds for the Following:*

Mark Hier

James Roach c/o Jane Connor

Rae-Shawna Costonis

Motion to Approve/Sign: **Marcia Delaware**

Second: **Fred Sherburne**

Vote: Unanimous in favor, motion passes

VI. FUTURE BUSINESS

1. Manager's Report

Mr. Chandler provided the Council with a printed list of updates and explained that he is awaiting the outcome of the Forestry Grant that the Town applied for. The grant is for planting 12 mature trees in watershed parks - Ronco Park, Wayside Park, and the buffer area between Church Street and Grove Street. The 50% match has been taken care of by demonstrating that the Town and Recreation Committee would provide the labor so there was no funding needed. The Community Engagement Academy is ongoing. The sidewalk project already has been discussed. **Fred Sherburne** mentioned the ongoing issue of not being able to see the sidewalk coming out of the municipal parking lot and **Mr. Chandler** replied that there would be a bump out added there which would bring the vehicles further out when exiting. **Eric Campbell** added that he already had one of the big fish-eye mirrors but has not tried to install it because of the sidewalk project. **Mr. Chandler** said the Comp Plan has been mentioned and that some of the handouts on the Orton Foundation could be used as a primer for revising the Plan in 2020 for a 2022 completion date. The 121 Main Street house is continuing in a holding pattern. **Mr. Chandler** has been in almost daily contact with the Town attorney. The owner of the house is in Town and she has contracted with CES, which an engineering firm out of Bangor, to do an assessment of the house. That engineer contacted our Code Enforcement Officer and it has been relayed that the report from CES mirrors the one the Town received from Plymouth Engineering. Some of the house is not salvageable and it would take \$150,000 to \$200,000 to bring the building back. The contractor that the Town had tentatively offered the demo contract to is in agreement that he was willing to wait to see how the next couple of weeks play out. Four items deemed of some value were removed from the house and the owner has possession of those items now. There is a conference call scheduled for tomorrow with **Mr. Chandler**, the Town attorney, and the CEO to discuss how much longer to wait. **Chuck Ellms** asked if anyone had heard anything about the Free Street property and **Mr. Chandler** replied that it was assessed for asbestos and it came back negative so it can be torn down. **Mr. Tempesta** has had a couple of conversations with the owner about how the Town can work with him in getting the building down. There has been discussion about the adjacent land owners taking possession of the property and splitting the lot or about giving the property to the Town so there would be less expense in the demolition of the building. Right now the conversations are still ongoing. **Matt Connor** added that is not going to be as easy to burn down buildings now as it has been in the past because of the regulating agencies.

Sharon Grant asked about the road that was closed off on Crosby Street and how the Town would go forward if it was closed off permanently. **Mr. Chandler** replied that there is a process that the Town can go through and he could pursue it if the Council wanted him to. **Chuck Ellms**

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suggested that the Town needs to keep the area as a right-of-way and it could be turned into a walkway with grass on either side.

VII. PUBLIC FORUM

No Comments

VIII. EXECUTIVE SESSION

None

Motion to Adjourn at 8:05PM: **Chuck Ellms**

Second: **Marcia Delaware**

Vote: Unanimous in favor, motion passes

Respectfully Submitted,

Kim M. Hughes
Town Clerk